



**LEADER IN
REPRODUCTIVE HEALTH AND
POPULATION AND DEVELOPMENT**

Terms of Reference for a Consultant supporting Peace Building Fund Joint Programme

Period: 6 Months

Background:

The United Nations Population Fund is currently implementing its 7th Country Programme (2010 - 2014). The Country Programme pledges to strengthen public and civil society sectors capacity for gender based violence prevention and management. Under the Peace Building Fund Joint Programme this will be achieved through a set of interventions that include facilitating an enabling for women's participation in peace-building initiatives and decision making processes; strengthening systems for women and children's protection and access to justice gender based violence prevention and access to services. In respect of the above, UNFPA is seeking the services of a competent Consultant to support the Peace-building Fund Joint Programme in progressing towards achievement of the above interventions.

Scope of Assignment:

Technical Support

- Support the partners in developing annual and quarterly work plans for implementation of the Peacebuilding programme
- Support the partners in ensuring synergy in the implementation strategies and also synergy with the other implementing partners of the UN agencies under the Peacebuilding programme
- Provide technical support for quality implementation of the plans by partners, ensuring that reports are in line with the planned activities and contribute to desired results
- Organise joint field monitoring visits to programme sites every month and ensure identified challenges are followed up for action
- Review quarterly reports from implementing partners and work with partners to address identified weak areas.
- Analyse quarterly financial reports and requests and ensure budgets adhere to UNFPA guidelines.
- Coordinate with other participating UN agencies to ensure timely submission of reports to the donors
- Support in the capacity strengthening/ formal training of partners and leaders on peacebuilding
- Document good practices and human interest stories on peacebuilding in consultation with implementing partners

Partnerships and Coordination

- At the field level, facilitate coordination of activities among UNFPA partners, with local government actors and with other NGO actors for greater synergy in areas of common interest
- Liaise with district level partners in Local Government and civil society to ensure their continued full participation in the peacebuilding programme
- Organise regular monitoring forums to interact with participating groups of women, leaders and men to get their perspectives on the peacebuilding programmes
- Liaise closely with implementing partners to maintain a close picture of the challenges and good practices for documentation
- Participate in the UN forums for technical management of the peace building programme and report on the programmes UNFPA participates in.
- Implement agreed-upon standard operating procedures and related policies and practices.
- Look pro-actively for new partnership opportunities & ways to involve grass root organisations in peacebuilding activities

Qualifications:

- Education and Training
 - Advanced university degree in social work or other social sciences, public health, community health, gender and development or related field.
 - At least five years experience in programme management, including financial management, monitoring and evaluation
 - Prior training in gender issues and their application in international humanitarian or development settings.
- Experience and Knowledge
 - Awareness and knowledge of gender issues and their relevance in humanitarian emergency and post-conflict recovery settings.
 - Awareness and knowledge of gender-based violence; prior training in gender and peace building will be an asset.
 - Knowledge of reproductive health issues and protection issues in humanitarian and post-conflict recovery settings.
 - Knowledge, skill, and experience in field work, participatory methods for community development and mobilization.
 - Group facilitation skills and experience.
 - Training skills; at least one year training experience.
 - Counselling skills and experience (recommended).
 - Experience in program management.
 - Experience working in humanitarian emergency settings.
 - Fluency in English
 - Thorough knowledge and use of all relevant computer software applications.

Competencies:

The consultant should possess competencies in advancing a policy oriented agenda, results based programme development and management and innovation and marketing of new approaches. The Consultant should have commitment to the mandate of UNFPA and value diversity. The Consultant will be required to work in teams, communicate information and ideas and have an outlook to empowering women and adolescents, personal leadership, strategic and analytical thinking and appropriate and transparent decision making.

Contract Period and payment modalities:

The recruited individual will sign a six (6) months Special Services Agreement, under the direct supervision of the Senior GBV Coordinator.

The consultant will be stationed at the UNFPA Uganda Country Office Headquarters, with 50% travel to the programme sites and field offices.